



Journal Entry

For Financial Services Use Only

Journal ID: _____
Journal Source: _____

Date: _____
Acctg Period _____
(e.g. April 2014 is 1/15
March 2015 is 12/15)

Reversal	Yes	No
Currency: CDN		
Debit Total	_____	
Credit Total	_____	

Memo: _____

Ledger Account	Debit	Credit	Line Memo	Cost Centre	Revenue Category, Spend Category, or Additional Worktags

Prepared By: _____

Date: _____

Approved By: _____

Date: _____