



ALGONQUIN COLLEGE PEMBROKE WATERFRONT CAMPUS GUIDE FOR STUDENT ONLINE LEARNING

Student Services at the Pembroke Waterfront Campus has prepared this one page document to support students as they transition to online learning for the rest of the winter term. The top section is a quick guide to help you access support. The bottom of the document provides more detailed contact points for accessing help through our student services team.

Contact Student Success Specialist: If you need help with your academic studies or navigating through the tools that are available to you, contact our Student Success Specialist, Shelly Sutherland. Shelly will connect you with the appropriate staff member who can assist you with any issue that you are facing. Shelly can be reached at suthers@algonquincollege.com. Or you can send a note to Shelly using the attached form. <https://www.algonquincollege.com/academic-success/home/student-success-specialist/> (Select Pembroke Campus)

Contact Academic Advisor or Professor: Contact your Academic Advisor or Professor if you are having any difficulty accessing the curriculum or other learning resources that are specific to the course that you are enrolled in.

Contact Information Technology Services: If you are having connectivity issues that are preventing you from accessing your classes on line, contact the College Information Technology department by emailing: 5555@algonquincollege.com

Contact Counselling: If you are facing issues that are affecting your overall mental health, please contact our campus counsellor, Shannon Sevigny at sevigns@algonquincollege.com.

WHAT STUDENT SERVICES ARE AVAILABLE TO HELP YOU SUCCEED?

SERVICE	SERVICES PROVIDED	STAFF CONTACTS
Centre for Accessible Learning	<ul style="list-style-type: none"> Virtual meetings with CAL staff via video conferencing Email and phone communication with CAL staff Video tutorials and resources to help you 	<p>Jeff Iles: ilesj@algonquincollege.com</p> <p>Sheila Bowes: bowess@algonquincollege.com</p>
Student Success Specialist	<ul style="list-style-type: none"> Virtual meetings with Student Success Specialist via video conferencing Email and phone communication with Student Success Specialist Video tutorials and resources to help you Referrals to other campus support services for students 	<p>Shelly Sutherland: suthers@algonquincollege.com</p>

Academic Advisors	<ul style="list-style-type: none"> • Virtual meetings with Academic Advisors via video conferencing • Email communication with Academic Advisor 	<p>Find your Academic Advisor based on the program you are studying from this link: https://www.algonquincollege.com/acadvising/</p>
Counsellor	<ul style="list-style-type: none"> • Virtual appointments with Counsellor via video conferencing • Email and phone communication with Counsellor • Self help videos to manage stress and to access student support services • Referrals to other community counselling and social services 	<p>Shannon Sevigny: sevigns@algonquincollege.com</p>
Health Services	<ul style="list-style-type: none"> • Email and phone communication with Health Nurse • Referrals to other community health care services • Note: Physician appointments with Dr. Gauthier are no longer available. If you have a scheduled appointment, contact the Health Nurse via email 	<p>Laurie Ann Klawitter: klawitl@algonquincollege.com</p>
Library	<ul style="list-style-type: none"> • Virtual appointments with Library staff to access library resources • Email communication with Library staff • Support to schedule online or phone sessions with Student Support Lab coaches 	<p>Patti Kim: kimp@algonquincollege.com</p> <p>Maureen Samson: sampsom@algonquincollege.com</p> <p>Sara Lehnen: lehzens@algonquincollege.com</p>

Financial Aid	<ul style="list-style-type: none"> • Virtual appointments with Financial Aid Officer • Email communication with Financial Aid Officer • Support to access student loan and bursary applications and emergency loans 	Christine Summers: summerc@algonquincollege.com
Admissions/Registration	<ul style="list-style-type: none"> • Virtual appointments with Admissions Officers • Email and phone communication with Admissions Officers • Support to drop/add courses, exemptions, withdraw from courses/program, apply to another college program, referral to pre-requisite programming or pre-admission testing 	Emily Quenneville: quennee@algonquincollege.com Sean Roche: roches@algonquincollege.com Alana Chaput: chaputa@algonquincollege.com
Academic Upgrading	<ul style="list-style-type: none"> • Virtual appointments with Academic Upgrading coordinator • Email and phone communication with Academic Upgrading coordinator • Leave a voicemail and the AU coordinator will call you back • Referrals to student services to support learners in their online studies • Teachers are connecting by email and are available for class support 	Melanie Burton: Email: burtonm@algonquincollege.com Phone: 613-735-4700 ext.2764

HELPFUL LINKS FOR STUDENT SUCCESS:

Student Survival Guide: <http://algonquincollege.libguides.com/student-survival-guide/>

Self-help resources and videos: <https://www.algonquincollege.com/pembroke/counselling/>

How to access CAL services virtually through ZOOM:

<https://www.youtube.com/watch?v=-XmoynYG1OQ&feature=youtu.be>