

## Please follow below steps for first time login

Step 1: If you find the other user Account Screen, click on the back arrow.





## Step 2: Press "other user".





Step 3: Fill In your username & password provided by the IET department.

The username is your ID and the password provided by the registration office.



Then, Click on Submit arrow or press **Enter** key from keyboard.



<u>Step</u> 7: Wait for the system setting up your profile.

<u>Step</u> 8: You will get this window. Press on **Desktop** icon.

