

Welcome to Algonquin College

To ensure a smooth start on your AC student journey, use this checklist to keep track of important tasks.



CHECKLIST FOR NEW INTERNATIONAL STUDENTS

Arriving to Canada

Plan for your accommodations with these helpful resources .	<input type="checkbox"/>
If using our free Arrival Services , book as soon as your travel dates are known.	<input type="checkbox"/>
Health insurance is mandatory and provided to all full-time international students. If you are arriving early, you can purchase early arrival health insurance through guard.me.	<input type="checkbox"/>
Review and print important documents to carry and present at the border if requested.	<input type="checkbox"/>

Immigration Reminders

Review the conditions and expiry dates of your immigration documents, e.g. Study Permit, Temporary Resident Visa.	<input type="checkbox"/>
Create copies of important immigration documents including your passport and study permit.	<input type="checkbox"/>
If your Letter of Acceptance (LOA) indicates you have a work requirement, ensure you have a co-op/internship work permit (if applicable).	<input type="checkbox"/>
If you require a co-op/internship work permit , apply for it as soon as possible.	<input type="checkbox"/>

Preparing for a Successful Start

MANDATORY - Find out which orientation you are required to attend and register .	<input type="checkbox"/>
MANDATORY - Complete the self-paced 'AC Cafe' course on Brightspace to learn the ins and outs of AC Life. You must complete the International Student module.	<input type="checkbox"/>
MANDATORY - Download the iCent app , the free app designed for international students to access resources and services and receive notifications. Get in the habit of checking it regularly.	<input type="checkbox"/>

International Education Centre (IEC)

The IEC is located in room C021. On-campus services are by appointment only. Current international students can send immigration related questions using our **Ask the International Education Centre case system**. Students may also book a face-to-face or virtual meeting.

Click here to get in touch or book an appointment with us:
algonquincollege.com/international/how-to-contact-us

Visit our events calendar to register for upcoming immigration workshops and more.



IEC office work hours are Monday to Friday from 8:30 am to 4:30 pm excluding holidays – unless otherwise specified.

NOTE

It is very important to attend all the orientations that you are required to.

Find out which orientations you should attend.

CHECKLIST FOR NEW INTERNATIONAL STUDENTS continued

Review your health insurance policy on the guard.me/Algonquin website.	<input type="checkbox"/>
Follow the International Education Centre on Instagram to stay connected.	<input type="checkbox"/>
Once registered, log into ACSIS to view your program timetable.	<input type="checkbox"/>
Browse the IEC Events Calendar and register for events and workshops, including the Succeed in Canada workshop series.	<input type="checkbox"/>
After Arrival	
Consider attending one of our SIN clinics on Campus .	<input type="checkbox"/>
Get your AC Card for Pembroke, Perth or Ottawa (Ottawa students receive their U-Pass with their AC Card).	<input type="checkbox"/>
Update your Canadian address and emergency contact on ACSIS .	<input type="checkbox"/>
Continue to check your ACLive email, the IEC Events Calendar and the IEC social media pages to stay up to date. The IEC Events Calendar, allow notifications on your phone from iCent App and the IEC social media pages to stay up to date.	<input type="checkbox"/>

Immigration Advising Topics

- A break in studies
- Part time status
- Study permit
- Work eligibility
- TRV or eTA
- Co-op Internship Work Permit
- Post Graduate Work Permit (PGWP)
- On and off campus work
- Guidance with immigration applications

INTERNATIONAL EDUCATION CENTRE (IEC)

OUR SERVICES

- | | |
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| <ul style="list-style-type: none"> • Arrival Services • Settlement/Integration Support • Student Orientation - Academic Programs and EAP • Immigration, Refugees and Citizenship Canada (IRCC) Information and Support • Guard.me Health Insurance Support - only for issues that cannot be answered by Guard.me customer representatives online | <ul style="list-style-type: none"> • Program Withdrawal/Change • Free Peer Tutoring Hours • Volunteer Opportunities • International Student Mentorship Program • Events and Workshops • Financial Literacy, Immigration Workshops (IRCC), Social Insurance Number (SIN) clinic |
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Work Hours

IEC office work hours are Monday to Friday from 8:30 am to 4:30 pm excluding holidays – unless otherwise specified.

Ways to Connect

algonquincollege.com/international/how-to-contact-us/