

Checklist - Co-op Outside of Canada

Student Name:

Student Number:

Program Name:

By requesting to do my Co-op work term(s) outside of Canada, which can include:

- Relocating to another country to complete my Co-op work term(s).
- Remaining in Canada while completing my Co-op work term(s) remotely for an employer outside of Canada.
- Relocating to another country while completing my Co-op work term(s) remotely for an employer based in Canada.
- Relocating to country A outside of Canada and completing my work term(s) for an employer based in country B, also outside of Canada.

I am responsible for ensuring that (please check):

The host employer maintains liability insurance.

The host employer is compliant with the applicable occupational health and safety legislation.

The host employer is required to maintain workplace compensation insurance, and if yes, they are registered.

I have obtained the necessary work or student visa to carry out the proposed Co-op work term(s)

I understand there may be differences in employment standards and/or occupational health and safety legislation in my host employer's country.

By completing this checklist and signing this form, I acknowledge that:

- It is my responsibility to ensure that the host employer where I am proposing to complete my co-op work term(s) complies with the relevant legislation in their jurisdiction.
- The College strongly recommends that I obtain independent legal and tax advice within the relevant jurisdiction of my proposed co-op term.

Date (DD/MM/YYYY):

Signature of Student:

Signature of Witness:

Printed Name of Witness: