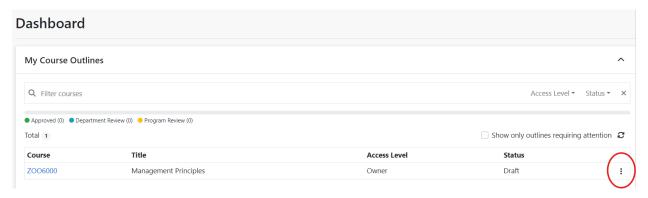
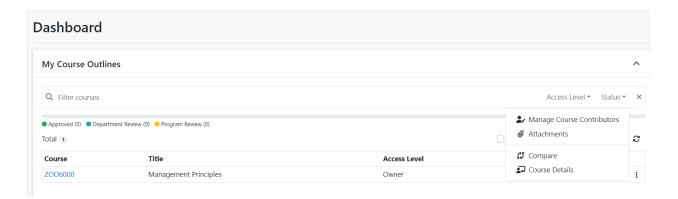
## How to Upload Weekly Schedules

When you log into COMMS, you will see all your course outlines listed in the Dashboard:



Just click on the three dots next to the outline you wish to attach your Weekly Schedule to.



Choose Attachments and upload your Weekly Schedule document.