

DATE: November 25, 2014

TO: College Leadership Council
College Budget Committee

FROM: Cathy Dempsey, Director, Finance and Administrative

SUBJECT: Strategic Investment Priorities (SIP) – Q3 Review

The purpose of this memo is to communicate the process for the Q3 SIP review.

Process to Review and Approve Q3 2014/15 SIP Projects

Four documents will be available on the College Budget Committee SharePoint site under: Strategic Investment Priorities. You will find the following documents on the CBC SharePoint site (and attached to this memo):

1. 2014-15 Approved SIP project listing detailing the approved budgets and spending commitments as of October 31st,
2. SIP - New Budget Request Template,
3. SIP - Increase to Budget Request Template, and
4. SIP - Decrease to Budget Request Template.

During the Q3 review, project sponsors/budget holders will have the opportunity to:

1. review the 2014/15 progress of approved projects,
2. request increases/decreases to approved SIP projects, and
3. request budgets for new SIP projects.

If an increase to a SIP budget is required, the Area Vice-President must submit a completed SIP – Increase to Budget Request Template to the Chair of CBC (Mark Hoddenbagh) and copied to Finance (Linda Landreville), by December 4, 2014, that identifies:

- amount of increase requested,
- rationale for an increase to the SIP allocation.

If a new SIP budget is required, the Area Vice-President must submit a completed SIP – New Budget Request Template to the Chair of CBC (Mark Hoddenbagh) and copied to Finance (Linda Landreville), by December 4, 2014, that identifies:

- project description,
- budget requested,
- Identification of alignment with the 2014/15 Business Plan, College priorities or key College risk mitigation.

Each Area is encouraged to request no more than two new SIP budget allocations for Q3.

The College Budget Committee will review requests and make recommendations to President's Council at the January 2015 meeting.

We respectfully request that all completed templates be submitted by the Area Vice Presidents to the Chair of CBC (Mark Hoddenbagh) and copied to Finance (Linda Landreville) by Thursday December 4th.

STRATEGIC INVESTMENT PRIORITIES (SIP)

SUMMARY OF EXPENDITURES - BUDGET 2014/15

	Approved Funding				Actual Spent as at October 31, 2014	Approved Expenditures beyond 2014/15
	Approved 14/15 Budget	Approved Prior Year Carryforward	Approved Q1 Annual Projection	Approved Q2 Annual Projection		
EXPENDITURES						
Digital College	-	327,169	327,169	324,169	256,543	-
Campus Expansion	6,500,000	370,210	6,870,210	7,079,268	3,848,901	-
College Technologies	4,734,000	199,876	5,179,356	4,919,725	1,851,976	773,059
College Space & Infrastructure	3,550,000	377,001	3,927,001	4,242,049	2,078,423	-
New Program Initiatives	950,000	-	950,000	950,000	126,920	-
Academic & Other Equipment	1,960,355	-	1,960,355	1,949,568	1,349,972	-
Initiatives & Opportunities	4,349,853	982,500	5,886,425	6,022,491	2,815,446	788,746
Apprenticeship Enhancement Fund	-	-	1,026,353	1,026,353	363,913	-
Carryforwards	651,000	-	-	-	-	-
	22,695,208	2,256,756	26,126,869	26,513,623	12,692,094	1,561,805
Provision for Appropriations	1,000,000	64,568	276,844	276,844	135,025	-
TOTAL EXPENDITURES	23,695,208	2,321,324	26,403,713	26,790,467	12,827,119	1,561,805

Capacity for SIP funding allocations (Over)/Under SIP capacity

27,091,561	27,091,561
687,848	301,094

Q2 SIP Capacity for 2014/15:

Annual Budget - Approved Expenditures	\$	23,695,208
Add: 10% Provision for Anticipated Underspend of SIP Funds		2,370,000
Add: Apprenticeship Enhancement Fund Grant		1,026,353
TOTAL Q2 SIP Capacity for 2014/15	\$	27,091,561

Q2 SIP Reporting Summary:

Q2 Projection - SIP Expenditures	\$	26,790,467
Less: 10% Provision for Underspend		(2,370,000)
TOTAL Q2 SIP Expenditures to be Reported to PC and BOG	\$	24,420,467

Reconciliation to financial reporting:

Area 9	8,877,880
Area P	136,937
Area C (300h & 300L only)	3,848,901
Non SIP costs to be transferred out, follow up is being done	(36,599)
	12,827,119

Note: Total committed amounts as at October 31, 2014 is \$3,116,446.

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects													
Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
2	Digital College	Enhance Service Desk Self-Serve Capability	344M	Kris Greeley	33,000	33,000	33,000	36,673	-	36,673	(3,673)	-	-
2	Digital College	Open Mobile Classrooms 2013/14 (note: we are breaking this out for Physical resources from cc 344N)	311E	Rod Martin	244,169	244,169	244,169	192,661	12,460	205,121	39,048	-	-
2	Digital College	Implementation of Centralized Identity Management System	307S	Craig Delmage	35,000	35,000	32,000	27,209	-	27,209	4,791	-	-
2 Total					312,169	312,169	309,169	256,543	12,460	269,003	40,166	-	-
5	Digital College	Innovation Centre Technology upgrades	347F	Glenn MacDougall	15,000	15,000	15,000	-	-	-	15,000	-	-
5 Total					15,000	15,000	15,000	-	-	-	15,000	-	-
Grand Total					327,169	327,169	324,169	256,543	12,460	269,003	55,166	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects														
Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
2	Campus Expansion	Dental Clinic	300H	John Tattersall	400,000	315,356	715,356	585,356	377,601	93,564	471,166	114,190	-	-
2	Campus Expansion	Confederation Repatriation	300L	John Tattersall	4,750,000	54,854	4,804,854	5,769,854	3,471,300	387,554	3,858,854	1,911,000	-	-
2	Campus Expansion	Campus Expansion - ACCE	380A	John Tattersall	200,000	-	200,000	605,780	-	-	-	605,780	-	-
2	Campus Expansion	Campus Expansion - Pembroke	380E	John Tattersall	700,000	-	700,000	118,278	-	-	-	118,278	-	-
2	Campus Expansion	Campus Expansion - Student Commons	380F	John Tattersall	450,000	-	450,000	-	-	-	-	-	-	-
2 Total					6,500,000	370,210	6,870,210	7,079,268	3,848,901	481,118	4,330,020	2,749,248	-	-
Grand Total					6,500,000	370,210	6,870,210	7,079,268	3,848,901	481,118	4,330,020	2,749,248	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Funding Provisions for SIP Projects				Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
					Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection						
2	College Technologies	Enhance Network Security	307R	Craig Delmage	-	82,415	82,415	130,784	125,466	5,318	130,784	(0)	-	-
2	College Technologies	CAFM (Computer Aided Facilities Management Software)	304Y	John Tattersall	250,000	-	250,000	250,000	26,319	-	26,319	223,681	-	-
2	College Technologies	IT Server Evergreening	310C	Rod Martin	1,250,000	-	1,250,000	1,250,000	512,375	877,595	1,389,970	(139,970)	-	-
2	College Technologies	CS-071k Conversions to Mobile Learning Environments Required for 2014-15	344N	Rod Martin	450,000	-	450,000	450,000	447,370	11,395	458,765	(8,765)	-	-
2	College Technologies	Honey Fusion Hybrid 32 Channel Digital Video Recorder	355C	John Tattersall	34,000	-	34,000	34,000	-	-	-	34,000	-	-
2	College Technologies	Disaster Recovery Planning	365R	Michael Gawargy	200,000	-	200,000	200,000	-	-	-	200,000	-	-
2	College Technologies	Identity and Access Management (IAM)	365S	Michael Gawargy	75,000	-	75,000	75,000	17,431	-	17,431	57,569	-	-
2	College Technologies	ERP Implementation for HR, Finance, Payroll and SIS Enhancements	365U	Duane McNair	2,000,000	-	2,000,000	1,600,000	473,146	96,649	569,796	1,030,204	400,000	-
2	College Technologies	Pending Funding (PC July 2)- Bursary Automation	na	Jeff McNabb	-	-	-	92,000	-	-	-	92,000	-	-
2 Total					4,259,000	82,415	4,341,415	4,081,784	1,602,107	990,958	2,593,065	1,488,719	400,000	-
4	College Technologies	Replace IT Service Incident Management Framework and System	345E	Doug Wotherspoon	-	91,461	91,461	91,461	73,227	5,894	79,122	12,339	-	-
4	College Technologies	Employee Portal Pilot Project (PC approval June 13, 2014)	365V	Doug Wotherspoon	100,000	-	345,480	345,480	17,640	-	17,640	327,840	373,059	-
4 Total					100,000	91,461	436,941	436,941	90,867	5,894	96,762	340,179	373,059	-
5	College Technologies	E-Classroom Evergreening	344F	Dan Allaire	75,000	-	75,000	75,000	81,212	-	81,212	(6,212)	-	-
5	College Technologies	Lab Equipment Evergreening	344G	Dan Allaire	50,000	-	50,000	50,000	46,258	546	46,804	3,196	-	-
5	College Technologies	Deployment Tool and Deployment of Office 2013	344H	Dan Allaire	-	26,000	26,000	26,000	26,448	-	26,448	(448)	-	-
5	College Technologies	Automated Receipt of Student Bank Payments and Automated Cash Handling Processes	365Q	Cathy Dempsey	50,000	-	50,000	50,000	5,084	-	5,084	44,916	-	-
5	College Technologies	Pending Funding (PC July 2) -Development of new e-Reader platform to enhance student e-Text experience	na	Claude Brule	-	-	-	200,000	-	-	-	200,000	-	-
5 Total					175,000	26,000	201,000	401,000	159,002	546	159,547	241,453	-	-
7	College Technologies	Customer Relationship Management Initiative (combine with 344D)	318L	Eric Hollebhone	200,000	-	200,000	-	-	-	-	-	-	-
7 Total					200,000	-	200,000	-	-	-	-	-	-	-
Grand Total					4,734,000	199,876	5,179,356	4,919,725	1,851,976	997,399	2,849,374	2,070,351	773,059	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Funding Provisions for SIP Projects				Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
					Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection						
2	College Space & Infrastructure	Accessibility CSD	319M	John Tattersall	19,500	-	19,500	19,500	7,494	-	7,494	12,006	-	-
2	College Space & Infrastructure	Painting	343H	John Tattersall	48,750	-	48,750	48,750	43,431	124	43,555	5,195	-	-
2	College Space & Infrastructure	PF1314-106A Building C Revitalization	348I	John Tattersall	-	39,476	39,476	39,476	-	-	-	39,476	-	-
2	College Space & Infrastructure	Re-build Perth Campus Construction Shop - Immediate Interventions	348M	John Tattersall	-	9,952	9,952	-	-	-	-	-	-	-
2	College Space & Infrastructure	College Energy Strategy	354T	John Tattersall	-	85,000	85,000	85,000	-	35,159	35,159	49,841	-	-
2	College Space & Infrastructure	ICDP General Planning	317C	John Tattersall	400,000	-	334,722	529,722	95,291	150,425	245,716	284,006	-	-
2	College Space & Infrastructure	College Water Strategy (Technical Analysis - \$35K & Strategy - \$40K)	354V	John Tattersall	-	55,106	55,106	55,106	11,252	5,926	17,179	37,927	-	-
2	College Space & Infrastructure	Healthy Living (Precinct Study of Bldg A - \$50K & Envisioning - \$50K)	354W	John Tattersall	-	46,984	46,984	46,984	26,074	8,994	35,068	11,916	-	-
2	College Space & Infrastructure	CS-071a Managing Open Classroom Pool 2014-15	301N	John Tattersall	340,000	-	340,000	311,148	55,805	17,050	72,855	238,293	-	-
2	College Space & Infrastructure	CC 319L Replace/repair doors	319L	John Tattersall	97,500	-	97,500	83,918	6,670	74,248	80,918	3,000	-	-
2	College Space & Infrastructure	Site Work - Roads, Catch Basins, Grading	343A	John Tattersall	78,000	-	97,500	105,336	100,967	5,934	106,901	(1,565)	-	-
2	College Space & Infrastructure	Roofing Preventive Maintenance	343B	John Tattersall	73,125	-	73,125	73,125	20,934	17,307	38,241	34,884	-	-
2	College Space & Infrastructure	Re-Roofing	348B	John Tattersall	546,000	-	546,000	558,888	527,482	50,613	578,094	(19,206)	-	-
2	College Space & Infrastructure	CS-003i Misc. Office Space - 2014-15	348C	John Tattersall	270,000	-	270,000	270,000	117,200	54,997	172,197	97,803	-	-
2	College Space & Infrastructure	CS-103d Misc. Advance Planning and Design Support (To Initiate Design Documentation for 2015-16 Projects)	348H	John Tattersall	275,000	111,783	386,783	191,783	28,201	50,520	78,721	113,062	-	-
2	College Space & Infrastructure	Interim Reconfiguration of Financial Services and Accounting Operations to Optimize Existing Space / Opportunities for Co-op Work Placements	348L	John Tattersall	-	28,700	28,700	60,210	60,314	974	61,289	(1,079)	-	-
2	College Space & Infrastructure	Annual High Voltage PM Summer shut down	348Q	John Tattersall	48,750	-	48,750	83,909	49,665	-	49,665	34,244	-	-
2	College Space & Infrastructure	CS-377c - OC Transpo 118 Bus Transit Hub - Implementation	348R	John Tattersall	500,000	-	565,278	565,278	483,051	84,415	567,466	(2,188)	-	-
2	College Space & Infrastructure	CS-103d Misc. Small Renovations / Adaptations	351F	John Tattersall	50,000	-	50,000	55,328	40,754	15,200	55,953	(625)	-	-
2	College Space & Infrastructure	Program Management	365A	John Tattersall	32,500	-	32,500	19,500	19,455	-	19,455	45	-	-
2	College Space & Infrastructure	Replace damaged windows	365B	John Tattersall	48,750	-	48,750	30,677	-	22,750	22,750	7,927	-	-
2	College Space & Infrastructure	Replace hydraulic cylinder on A Bldg. freight elevator	365C	John Tattersall	58,500	-	58,500	51,550	25,775	46,516	72,291	(20,741)	-	-
2	College Space & Infrastructure	Relocate water pipe in the A vault area	365D	John Tattersall	14,625	-	14,625	-	-	-	-	-	-	-
2	College Space & Infrastructure	M Building controls completion	365E	John Tattersall	19,500	-	19,500	29,847	29,847	-	29,847	(0)	-	-
2	College Space & Infrastructure	Washroom Upgrade A Bldg.	365F	John Tattersall	195,000	-	195,000	195,000	195,000	-	195,000	-	-	-
2	College Space & Infrastructure	CS-472 Student Experience Hub in SC	365G	John Tattersall	121,000	-	121,000	121,000	88,724	10,787	99,511	21,489	-	-
2	College Space & Infrastructure	CS-407A CSD Test Room, Pembroke	365H	John Tattersall	20,000	-	20,000	20,000	-	-	-	20,000	-	-
2	College Space & Infrastructure	CS-060j Quality of Learning Environment Priorities - 2014-15	365J	John Tattersall	50,000	-	50,000	50,000	35,024	12,533	47,557	2,443	-	-
2	College Space & Infrastructure	CS-450a+b Personal Service Worker Smart Apartment (Home) Simulation Lab	365K	John Tattersall	201,000	-	201,000	201,000	-	-	-	201,000	-	-
2	College Space & Infrastructure	CS-471 - Demolition of Vacant Carpentry Shops in Building A	365L	John Tattersall	19,500	-	-	-	-	-	-	-	-	-
2	College Space & Infrastructure	CS-470 Student Support Services - Autism Spectrum Disorder Support Resource Space	365N	John Tattersall	23,000	-	23,000	15,014	10,014	388	10,401	4,613	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects

Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
2	College Space & Infrastructure	Pending Funding (PC July 2) - 5 year Woodroffe Campus Development Plan	na	John Tattersall	-	-	-	325,000	-	-	-	325,000	-	-
2 Total					3,550,000	377,001	3,927,001	4,242,049	2,078,423	664,861	2,743,285	1,498,764	-	-
Grand Total					3,550,000	377,001	3,927,001	4,242,049	2,078,423	664,861	2,743,285	1,498,764	-	-

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5	New Program Initiatives	Degree Development	346T	Doug Ouderkirk	250,000	-	250,000	250,000	-	-	-	250,000	-	-
5	New Program Initiatives	Hybrid Development	347D	Doug Ouderkirk	200,000	-	200,000	200,000	89,189	-	89,189	110,811	-	-
5	New Program Initiatives	Program Development	347C	Doug Ouderkirk	250,000	-	250,000	250,000	26,801	-	26,801	223,199	-	-
5	New Program Initiatives	Course Development	347E	Doug Ouderkirk	250,000	-	250,000	250,000	10,930	202	11,131	238,869	-	-
5 Total					950,000	-	950,000	950,000	126,920	202	127,121	822,879	-	-
Grand Total					950,000	-	950,000	950,000	126,920	202	127,121	822,879	-	-

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5	Academic and Other Equipment	Administration Equipment Advancement	360D		6,658	-	6,658	6,658	6,800	-	6,800	(142)	-	-
5	Academic and Other Equipment	Administration Equipment - Physical Resources	360F		97,500	-	97,500	97,500	69,665	11,030	80,695	16,805	-	-
5	Academic and Other Equipment	Administration Equipment - Finance	360H		19,500	-	19,500	19,500	5,690	-	5,690	13,810	-	-
5	Academic and Other Equipment	Administration Equipment Student Support Services	360J		4,797	-	4,797	4,797	4,972	-	4,972	(175)	-	-
5	Academic and Other Equipment	Academic Equipment VPAC	361E		75,000	-	75,000	75,000	-	-	-	75,000	-	-
5	Academic and Other Equipment	Academic Equipment Perth	361F		50,000	-	50,000	50,000	46,890	-	46,890	3,110	-	-
5	Academic and Other Equipment	Academic Equipment Pembroke	361H		120,000	-	120,000	120,000	43,910	11,816	55,726	64,274	-	-
5	Academic and Other Equipment	Academic Equipment Language Institute	361L		35,000	-	35,000	35,000	1,189	-	1,189	33,811	-	-
5	Academic and Other Equipment	Academic Equipment Hospitality and Tourism	361S		220,000	-	220,000	220,000	138,850	28,030	166,880	53,120	-	-
5	Academic and Other Equipment	Academic Equipment CCOL	361V		10,000	-	10,000	10,000	9,537	2	9,539	461	-	-
5	Academic and Other Equipment	Academic Equipment FHCS	361W		510,000	-	510,000	510,000	337,619	119,755	457,374	52,626	-	-
5	Academic and Other Equipment	Academic Equipment FCTT	361X		315,000	-	315,000	315,000	220,991	14,436	235,426	79,574	-	-
5	Academic and Other Equipment	Academic Equipment Business	361Y		20,000	-	20,000	20,000	4,784	-	4,784	15,216	-	-
5	Academic and Other Equipment	Academic Equipment FCAM	361Z		445,000	-	445,000	445,000	451,552	-	451,552	(6,552)	-	-
5	Academic and Other Equipment	Administration Equipment - HR	362C		31,900	-	31,900	12,113	5,160	1,039	6,199	5,914	-	-
5	Total				1,960,355	-	1,960,355	1,940,568	1,347,608	186,108	1,533,716	406,852	-	-
	Academic and Other Equipment	Academic Equipment ITS	360E		-	-	-	9,000	2,364	1,551	3,915	5,085	-	-
	Total				-	-	-	9,000	2,364	1,551	3,915	5,085	-	-
Grand Total					1,960,355	-	1,960,355	1,949,568	1,349,972	187,660	1,537,631	411,937	-	-

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1	Initiatives & Opportunities	Employee Engagement Survey	315S	Gerry Barker	45,000	-	45,000	45,000	3,494	-	3,494	41,506	-	-
1	Initiatives & Opportunities	Live, Laugh, Learn Retreat	321R	Gerry Barker	40,000	-	40,000	41,000	40,985	-	40,985	15	-	-
1	Initiatives & Opportunities	PT Faculty Training	346R	Gerry Barker	-	7,040	7,040	7,040	7,029	-	7,029	11	-	-
1	Initiatives & Opportunities	Leadership Speaker Series	304G	Gerry Barker	-	8,100	8,100	8,100	2,344	-	2,344	5,756	-	-
1	Initiatives & Opportunities	Degree Tuition Sponsorship Funding	304H	Gerry Barker	75,000	-	75,000	75,000	53,896	-	53,896	21,104	-	-
1	Initiatives & Opportunities	St. Francis Xavier Application Process Payment	313A	Gerry Barker	75,000	-	75,000	75,000	73,791	-	73,791	1,209	-	-
1	Initiatives & Opportunities	Employee Health and Wellness Proposal	346D	Gerry Barker	-	64,000	64,000	64,000	86	-	86	63,914	-	-
1	Initiatives & Opportunities	AODA - implementation of 2nd year multi-year accessibility plan	346E	Gerry Barker	60,000	-	60,000	60,000	33,046	-	33,046	26,954	-	-
1	Initiatives & Opportunities	Implement strategies targeting three (3) areas identified for improvement in the Employee Engagement Survey.	346H	Gerry Barker	-	80,500	80,500	80,500	-	-	-	80,500	-	-
1	Initiatives & Opportunities	Establish a college forum that encourages the discussion of issues of common concern among managers.	346J	Gerry Barker	-	15,270	15,270	15,270	2,587	-	2,587	12,683	-	-
1	Initiatives & Opportunities	Provide professional development for Deans and Academic Chairs regarding new faculty performance evaluation process.	346K	Gerry Barker	-	8,788	8,788	8,788	-	-	-	8,788	-	-
1	Initiatives & Opportunities	Update the College's succession planning framework.	346L	Gerry Barker	-	65,000	65,000	65,000	-	-	-	65,000	-	-
1	Initiatives & Opportunities	CBC IO Extension	350G	Carolle Gauthier	-	22,681	45,281	45,281	33,971	-	33,971	11,310	-	-
1	Initiatives & Opportunities	Expand and enhance full and part-time faculty development	365X	Gerry Barker	150,000	-	150,000	150,000	42,068	10,755	52,822	97,178	-	-
1	Initiatives & Opportunities	Disability Management Program	366A	Gerry Barker	15,000	-	15,000	15,000	-	-	-	15,000	-	-
1	Total				460,000	271,379	753,979	754,979	293,296	10,755	304,051	450,929	-	-
2	Initiatives & Opportunities	Automate business processes to enhance productivity, efficiency and audit ability.	346G	David Loignon	-	11,800	11,800	-	-	-	-	-	-	-
2	Initiatives & Opportunities	TIU001 - Project Lead - TSS Projects	350H	Diane Charlebois	-	34,000	34,000	-	-	-	-	-	-	-
2	Initiatives & Opportunities	Responsibility Center Management (RCM) Administrator	350T	Duane McNair	-	108,986	108,986	286,000	70,240	15,406	85,646	200,354	123,000	-
2	Initiatives & Opportunities	WIRELESS - Continue investment in the College's information technology (IT) network, monitoring capacity, and support services to ensure a consistent level of internet and wireless connectivity.	307W	Rod Martin	-	50,000	50,000	50,000	49,998	-	49,998	2	-	-
2	Initiatives & Opportunities	Expand managers ability to access corporate data currently stored in core business systems through the use of business intelligence software.	345J	Duncan Topp	-	135,000	135,000	5,000	-	-	-	5,000	-	-
2	Initiatives & Opportunities	College Risk Manager (Temp Admin 2 yr)	346Q	John Tattersall	100,000	19,689	119,689	119,689	65,716	-	65,716	53,973	55,311	-
2	Initiatives & Opportunities	Ancillary - Residence Renovations	355E	John Tattersall	800,000	-	800,000	768,000	635,171	33,498	668,669	99,331	-	-
2	Initiatives & Opportunities	Scenario Planning Process and Toolset	366E	Duane McNair	50,000	-	50,000	20,000	15,504	-	15,504	4,496	-	-
2	Initiatives & Opportunities	Information Security	366K	Duane McNair	90,000	-	90,000	90,000	34,092	-	34,092	55,908	-	-
2	Initiatives & Opportunities	Business Process Automation	366L	Duane McNair	85,000	-	85,000	85,000	5,076	-	5,076	79,924	-	-
2	Initiatives & Opportunities	Analysis of Core vs Context (non-core) Services	366M	Duane McNair	75,000	-	75,000	75,000	-	-	-	75,000	-	-
2	Initiatives & Opportunities	Strategic Plan 3.0	366S	Duane McNair	-	-	100,000	100,000	-	-	-	100,000	-	-
2	Initiatives & Opportunities	Harvard Program	366T	Duane McNair	-	-	30,000	30,000	-	-	-	30,000	-	-
2	Initiatives & Opportunities	Grocery Retail	366V	Brent Brownlee	15,000	-	15,000	15,000	438	-	438	14,562	-	-
2	Initiatives & Opportunities	Salad Bar Retrofit	366W	Brent Brownlee	25,000	-	25,000	25,000	5,056	22,202	27,259	(2,259)	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Funding Provisions for SIP Projects				Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
					Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection						
2	Initiatives & Opportunities	Chiller/Flash Freeze/Chill	366X	Brent Brownlee	50,000	-	50,000	-	-	-	-	-	-	-
2	Initiatives & Opportunities	Smoothy Concept - Booster Juice	366Y	John Tattersall	140,000	-	140,000	230,000	175,029	6,543	181,572	48,428	-	-
2	Initiatives & Opportunities	Merchandising equipment for retail space in SC	366Z	Brent Brownlee	25,000	-	25,000	58,000	31,817	4,779	36,596	21,404	-	-
2	Initiatives & Opportunities	Print strategy implementation	367A	Brent Brownlee	80,000	-	80,000	80,000	34,111	-	34,111	45,889	-	-
2	Initiatives & Opportunities	Ancillary POS	367B	Brent Brownlee	225,000	-	225,000	152,000	-	71,611	71,611	80,389	-	-
2	Initiatives & Opportunities	Advertising Package for bulletin boards and screens	367C	Brent Brownlee	40,000	-	40,000	40,000	19,777	-	19,777	20,223	-	-
2	Initiatives & Opportunities	Reserve for Executive Contract	322C	Duane McNair	82,879	-	82,879	130,087	130,128	-	130,128	(41)	-	-
2 Total					1,882,879	359,475	2,372,354	2,358,776	1,272,154	154,039	1,426,194	932,582	178,311	-
3	Initiatives & Opportunities	Strategic Enrolment Management Committee (SEMC)	311N	Laura Stanbra	45,000	23,223	68,223	98,223	56,199	2,529	58,728	39,495	-	-
3	Initiatives & Opportunities	e-book Consortium - Learning Resource Centre	344Z	Shelley Styles	42,000	30,000	72,000	42,000	-	-	-	42,000	-	-
3	Initiatives & Opportunities	Student Learning Centre	365W	Shelley Styles	100,000	-	100,000	100,000	35,637	-	35,637	64,363	-	-
3	Initiatives & Opportunities	Campaign Feasibility Study/Readiness Assessment	366B	Brenda Rothwell	30,000	-	30,000	30,000	-	-	-	30,000	-	-
3	Initiatives & Opportunities	Alumni Survey Cluster Analysis	366C	Brenda Rothwell	10,000	-	10,000	10,000	3,826	-	3,826	6,174	-	-
3	Initiatives & Opportunities	Continuous Improvement Surveys & Benchmarking - Student Services	366H	Laura Stanbra	30,000	-	30,000	30,000	6,596	-	6,596	23,404	-	-
3	Initiatives & Opportunities	I/O Position for the Student Conduct Software Implementation	366Q	Laura Stanbra	97,974	-	97,974	97,974	18,942	-	18,942	79,032	-	-
3	Initiatives & Opportunities	Mental Health Website - iCopeU	300A	Shelley Styles	-	-	-	3,436	3,000	-	3,000	436	3,436	3,436
3	Initiatives & Opportunities	Student Conduct Software (Maxient)	300B	Krishna Stanton	-	-	-	17,208	-	14,617	14,617	2,591	9,946	9,946
3 Total					354,974	53,223	408,197	428,841	124,200	17,146	141,346	287,495	13,382	13,382
4	Initiatives & Opportunities	Domtar Project	366U	Doug Wotherspoon	-	-	100,000	100,000	22,338	-	22,338	77,662	-	-
4 Total					-	-	100,000	100,000	22,338	-	22,338	77,662	-	-
5	Initiatives & Opportunities	Hyper-Experiential Learning	344W	Claude Brule	-	30,000	30,000	30,000	-	-	-	30,000	-	-
5	Initiatives & Opportunities	Retention	303P	Doug Ouderkirk	100,000	-	100,000	100,000	15,894	-	15,894	84,106	-	-
5	Initiatives & Opportunities	eText project management	307N	Claude Brule	125,000	75,000	200,000	200,000	242,781	-	242,781	(42,781)	-	-
5	Initiatives & Opportunities	Growth - CCOL	365Z	Claude Brule	555,000	-	555,000	555,000	191,077	27,595	218,671	336,329	-	-
5	Initiatives & Opportunities	Entrepreneurship Strategy Development	366D	Mark Hoddenbagh	100,000	-	100,000	100,000	-	-	-	100,000	-	-
5	Initiatives & Opportunities	Government of Canada Strategy Deployment	366F	Joe Ranieri	100,000	-	100,000	100,000	34,601	-	34,601	65,399	-	-
5	Initiatives & Opportunities	Work-Integrated Learning	366G	Jennifer Daly-Cyr	40,000	-	40,000	40,000	-	-	-	40,000	-	-
5	Initiatives & Opportunities	Polytechnics Conference	366N	Claude Brule	20,000	-	20,000	20,000	18,392	1,608	20,000	(0)	-	-
5	Initiatives & Opportunities	ACCC Conference	366P	Claude Brule	40,000	-	40,000	40,000	27,471	-	27,471	12,529	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects

Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
5	Initiatives & Opportunities	Place Holder as per PC Dec 19th	na	Duane McNair	72,000	-	72,000	-	-	-	-	-	-	-
5 Total					1,152,000	105,000	1,257,000	1,185,000	530,215	29,203	559,418	625,582	-	-
7	Initiatives & Opportunities	Branding - Phase 2	344T	Doug Wotherspoon	-	8,900	8,900	8,900	-	-	-	8,900	-	-
7	Initiatives & Opportunities	College attendance and sponsorship of community events	346B	Jennifer Daly-Cyr	-	12,816	42,816	42,816	18,205	11,479	29,684	13,132	-	-
7	Initiatives & Opportunities	Program Specific Marketing	344S	Eric Hollebhone	400,000	114,091	514,091	514,091	92,141	191,995	284,136	229,955	-	-
7	Initiatives & Opportunities	Communications Support	366J	Doug Wotherspoon	100,000	-	100,000	100,000	-	-	-	100,000	-	-
7	Initiatives & Opportunities	Employer Satisfaction Survey	366R	Doug Wotherspoon	-	-	25,000	25,000	-	-	-	25,000	-	-
7	Initiatives & Opportunities	Review and assess pan-college initiatives. Customer Relationship Management (CRM) system pilot is part of the measures for the pan-college initiative. (PC approval Jun 13, 2014)	344D	Doug Wotherspoon	-	57,616	304,088	504,088	462,897	72,605	535,502	(31,414)	583,671	-
7 Total					500,000	193,423	994,895	1,194,895	573,244	276,078	849,322	345,573	583,671	-
Grand Total					4,349,853	982,500	5,886,425	6,022,491	2,815,446	487,221	3,302,668	2,719,823	775,364	13,382

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects														
Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
	Apprenticeship Enhancement Fund	AEF - ACCE	357N	Julie Viau	-	-	1,026,353	1,026,353	55,827	103,610	159,436	866,917	-	-
	Apprenticeship Enhancement Fund	AEF - Mech & Transp	357P	Julie Viau	-	-	-	-	84,163	153,148	237,311	(237,311)	-	-
	Apprenticeship Enhancement Fund	AEF - Renfrew	357Q	Julie Viau	-	-	-	-	14,699	1,409	16,108	(16,108)	-	-
	Apprenticeship Enhancement Fund	AEF - Hospitality and Tourism	357F	Julie Viau	-	-	-	-	195,960	6,000	201,960	(201,960)	-	-
	Apprenticeship Enhancement Fund	AEF - Community Studies	357C	Julie Viau	-	-	-	-	13,263	6,205	19,468	(19,468)	-	-
Total					-	-	1,026,353	1,026,353	363,913	270,371	634,284	392,069	-	-
Grand Total					-	-	1,026,353	1,026,353	363,913	270,371	634,284	392,069	-	-

**Strategic Investment Priorities (SIP) 2014/2015
As at October 31, 2014**

Funding Provisions for SIP Projects														
Area	PROJECT CATEGORY	PROJECT NAME	2014/15 COST CENTRE	RESPONSIBLE MANAGER	Approved 14/15 Budget	Approved Prior Year CarryForwards	Approved Q1 Annual Projection	Approved Q2 Annual Projection	Spent - YTD as of Oct 31	Commitments - YTD as of Oct 31	Total YTD Spent and Committed - Oct 31	Actual Spent and Committed Under/(Over) Q2 Annual Projection	ANNUAL PROJECTION 2015/16	ANNUAL PROJECTION 2016/17
	4 Appropriations	FY12/13 Appropriation - Environmental Graphics	340Y	Doug Wotherspoon	-	64,568	64,568	64,568	44,198	15,154	59,353	5,215	-	-
4 Total					-	64,568	64,568	64,568	44,198	15,154	59,353	5,215	-	-
	Appropriations	Appropriations	na		1,000,000	-	-	-	-	-	-	-	-	-
	Appropriations	Appropriations	352Z	na	-	-	212,276	212,276	90,826	-	90,826	121,450	-	-
Total					1,000,000	-	212,276	212,276	90,826	-	90,826	121,450	-	-
Grand Total					1,000,000	64,568	276,844	276,844	135,025	15,154	150,179	126,665	-	-

New Projects (2014/15)
Strategic Investment Priorities (SIP) Funding Request

Request Title: _____

Project Sponsor: _____

Client Name: _____

Client (if external): _____

Brief Description: _____

Governing Committee: _____

Request Type (Please check all that apply)

International:
Digital Experience:
College Technology:
Business Process Automation:
College Space and Infrastructure:

Student Success:
Innovation & Entrepreneurial:
Facilities Renewal Program:
Academic and Other Equipment:
College Ancillary Services:

Other: _____

Strategic Plan Alignment (Please choose one)

Applied Education & Training:
Student & Client Success:

Empowered People:
Financial Sustainability:

Business Objective:

Total Funding Request (Total multi-year funding required to complete this project):

Total Funding Requested

Benefits:

Financial Benefits/ROI:

Cost Savings:

Cost Avoidance:

Non-Financial Benefits:

Indicate when benefits are expected to be realized:

Planned Start Date:

Planned Completion Date:

Risks/Constraints:

Implications of NOT Proceeding with this Investment:

Notes:

Applied Research Opportunity of Students and Faculty Applied Research Opportunity for Students and Faculty:

(Outline any opportunities for students and faculty to participate/contribute to the project including interaction with any external vendors. Please list all relevant learning programs that could potentially be involved.)

Increase to Existing Funding Request Strategic Investment Priorities (SIP)

Project Title: _____

Brief Description: _____

Governing Committee: _____

Project Cost Center

Reason for Increase Request

Increased Funding Request Amount

Identify existing cost centers to decrease

To be completed by Finance

Budget Summary

Carryforward from Prior Year Approved Budget for current year:

Total Available Funding (Carryforwards +
Approved Budget)

Financial Summary

Date of financial information:

Year to Date funds Spent Year to Date funds Committed

Total Funds Spent and Committed Available Funds Remaining (Total
available funding less Total funds
spent and committed)

Amount of Increase Requested New Total Funds

