| Budget Timelines |
| --- |
|  |
| Retreats / Presentations | Deadline | Budget Tasks |
|  |
| Budget Strategy Retreat | May 24, 2013 |  |
|  | June 13, 2013 | Pro Forma assumptions developed |
|  | June 13, 2013 | Enrollment Projections (for Pro Forma) |
|  | June 24, 2013 | Pro Forma – Initial Draft |
| CLC Retreat – Business Planning | June 27-28, 2013 | Presentation to CLC  |
| PC Retreat | August 26-27, 2013 |  |
| CBC Meeting | August 29, 2013 | Review of Budget Principles by CBC |
| Q1 Review (Adjustments only) | September 4, 2013 |  |
| PC Meeting | September 11, 2013 | Approval of Budget Principles by PC |
| CBC Meeting | September 12, 2013 |  |
|  | September 13, 2013 | Communication to College Community re Budget Process for 2014/15 |
|  | September 13, 2013 | Launch the 2014/15 Budget website  |
| Board Retreat – Business Planning | September 15-16, 2013 |  |
| PC Meeting | September 17, 2013 | CBC Update to PC |
| CBC Meeting | September 19, 2013 |   |
| CBC Meeting | October 3, 2013 | Pro Forma (Non-Funded) presented to CBC* Ancillary
* International Education Centre
 |
| CBC Meeting | October 3, 2013 |  |
| PC Retreat | October 4, 2013 |  |
| CBC Meeting | October 10, 2013 |   |
|  | October 15, 2013 | CSEP Requests - Submission |
|  | ***October 11, 2013*** | Deadline for submission of Requests for New or I/O Positions |
| CBC Meeting | October 17, 2013 |  Review of New and I/O Positions by CBC |
| PC Meeting | ***October 23, 2013*** | Review of New and I/O Positions by PC2013/14 Strategic Investment Projects (SIP) |
| CLC Retreat – Business Planning | October 24, 2013 |  |
| Q2 Review – 13/14 (College-wide) | October 2013 |   |
| CBC Meeting |  |  |
| CBC Meeting | October 31, 2013 | Balanced Pro Forma: Budget Solutions 2014/15 – Final Review  |
| PC Meeting | November 6, 2013 | * 2014/15 Budget Assumptions & Pro-Forma Update
* Review Proposed 2014/15 Budget Solutions
* Review Requests for New Positions (excluding SIP Funded New Positions)
 |
| CBC Meeting | November 7, 2013 | Review of 2014/15 Strategic Investment Projects (SIP)* Temporary Position Requests (I/O) Funded from SIP
* Budget Pressure
 |
|  | November 8, 2013 | Strategic Investments Application Process deadline* Business Plan
* CSIC
* CTC
* SEMC
* Other
 |
|  | November 11, 2013 | Area targets communicated |
|  | November 11, 2013 | BUS Opens |
| PC Meeting | November 20, 2013 | * 2013-14 Q2 Financial Report for Dec 9 for Board of Governors
* Budget Pressures
 |
| CBC Meeting | November 21, 2013 | Review of SIP requests by CBC* Equipment Requests
* Program Development Requests
* Business Plan Initiatives (excluding Technology and Space/Infrastructure)

Approval of CSEP Requests |
| PC Meeting | November 27, 2013 | 2014/15 Budget Assumptions and Pro Forma |
| PC Meeting | December 4, 2013 | Review of 2014/15 Strategic Investment Projects (SIP)* Temporary Position Requests (I/O) Funded from SIP
* Equipment Requests
* Program Development Requests
* Business Plan Initiatives (excluding Technology and Space/Infrastructure)
 |
| CBC Meeting | December 5, 2013 | Review of 2014/15 Strategic Investment Projects (SIP)* Technology Requests from CTC
* Space and Infrastructure Requests from CSIC

Review of Proposed 2014/15 Budget Principles and Rates |
|  | ***December 9, 2013 Noon*** | BUS Closes |
| BOG Meeting | December 9, 2013 | * 2013/14 Q2 Financial Report
* 2014/15 Budget Assumptions and Pro Forma
 |
| PC Meeting | December 11, 2013 | Review of 2014/15 Strategic Investment Projects (SIP)* Technology Requests from CTC
* Space and Infrastructure Requests from CSIC

Review of Proposed 2014/15 Budget Principles and Rates |

|  |  |  |
| --- | --- | --- |
| PC Meeting | December 18, 2013 | Final Review and Approval of 2014/15 Strategic Investment Projects (SIP) – All Categories |
| CBC Meeting | December 19, 2013 | Pro Forma (Non-Funded) presented to CBC* Corporate Training
 |
|   | December 11-20, 2013 | Budget Presentations to VPs |
|  | January 2014 | Prepare budget book and finalize adjustments |
| Q3 Review – 13/14 (College-wide) | January 2014 |  |
| Board Approval | February 10, 2014 |  |
| Year-end | March 31, 2014 |  |